

Research & Development Administrative Office

VA Puget Sound Health Care System

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2/14/08

NEW REQUIREMENT

To All Investigators

SUBJ: Requirement for Pre-Review of all grants being submitted to sponsors for funding.

VACO now requires that the local VA R&D Committee review proposals being submitted to granting agencies **prior to their submission** to the sponsor (in the past we did this only for VA-funded grants). We will fulfill this obligation in the following way:

Principal Investigators should submit to the R&D Office Pre-Awards Manager (Angie Wright):

- (1) the scientific abstract page, and
- (2) either (a) the attached VA R&D Committee Pre-Review form (an abbreviated version of our regular form; no concurrence signatures are required), **or**
- (b), if the grant is being submitted through and administered by SIBCR, a copy of their review form, attached (which you would be submitting to SIBCR in any event).

Please submit these completed forms to us at angela.wright@va.gov. These need to be received by the R&D Office at least 5 working days before the date you submit the grant. This will fulfill the PI's obligation.

This new pre-review process will **not** be required for

- grants being submitted to VA for funding (the existing R&D committee review process remains unchanged)
- commercially sponsored clinical trials
- mentored, career development type awards (e.g. NIH K awards)
- grants that do not involve VA in any way (e.g. grants conducted at another institution that do not involve any VA resources, including PI's VA-salaried time).

Note that this pre-review process does not constitute approval to conduct the research. If the grant is funded, or if you decide to conduct the research without funding, you are still required to submit the full R&D Committee review package, as usual, for review and approval. As you know, you may not begin any work on a research project/grant until all relevant approvals (IRB, IACUC, Biohazard, rDNA, R&D Committee) have been received.

We regret that we must impose this additional requirement on our Principal Investigators, and are trying to minimize the burden as much as possible. If you have any questions regarding this, please contact Angela Wright at 62492 or angela.wright@va.gov.

Charles Keelin
Administrative Officer, R&D